Zero Waste Catering Guidelines:

A “Zero Waste” event requires all materials to be Reused, Recycled, or Composted at the end of the event. Thank you for your commitment to UC Berkeley’s goal to achieve Zero Waste by 2020.

PLANNING
- Caterer will drop off & pick up reusable dishware and cutlery before & after event
- Caterer will provide clean cloth napkins and tablecloths
- Food is purchased in bulk, or with minimal packaging
- Avoid individual water bottles by providing reusable water dispensers
- Confirm attendance to reduce food waste
- Food labels are reusable or printed on recycled paper
- Provide variable portion size (such as half sandwiches, half bagels, or mini muffins)
- Offer bite-sized finger food for appetizers
- Caterer’s website contains information about Zero Waste Catering options

ACCEPTABLE SERVING MATERIALS
- All items are reusable including all plates, bowls, silverware, glasses, and mugs
- Coffee and tea is available in reusable dispensers
- Provide sugar, honey and creamer in dispensers, not individual packets
- All table cloths and napkins are washable
- Serving food buffet style is recommended, rather than individual boxed meals
  Please note that Styrofoam and single-use plastics #3, #4, #5, #6, #7 are NOT permitted at UC Berkeley Zero Waste Event Facilities

WHEN REUSABLE MATERIALS ARE NOT AN OPTION
- PAPER plates, or paper bowls and paper cups (wax lined)
- #1 or #2 RECYCLABLE plastic cups are acceptable alternatives to paper
- BPI CERTIFIED COMPOSTABLE Cutlery (World Centric)
- Wood/Bamboo chopsticks & cutlery (Aspen Ware), tooth picks (no plastic tip)
- Aluminum foil / Aluminum cans, or Glass
- Paper board / Cardboard / Wax paper / Butcher Paper
  Provide a sign next to the cutlery with the catering company name and sentences similar to: “All of our utensils and dining ware are COMPOSTABLE” and “We are proud to be a certified UC Berkeley Zero Waste Caterer”

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I have read and agree to the requirements stated above, and will proudly follow these guidelines as a caterer for UC Berkeley’s Zero Waste Event Facilities. My signature below indicates my commitment to UC Berkeley’s goal of Zero Waste by 2020.

Catering Company: ____________________________ Phone Number: ____________________________
Website: ____________________________ Email: ____________________________
Owner / Manager Name: ____________________________ (please print clearly) (signature) (date)