REGARDING: CONSULTANT SERVICES

In order to be part of the Applicant Pool listing and to be considered for selection as a consultant to provide architectural, landscape architectural, engineering, environmental, land surveying, construction project management services and other University related services with a contract value of $100,000 or less, please provide the following information to:

Contract Administration
Real Estate Division
UCB Construction and Design
1936 University Avenue, Rm.
250 Berkeley, California 94704
contractadmin-cp@berkeley.edu

Note: For UCB projects with a contract value over $100,000 please see posted advertisements at realestate.berkeley.edu/RFO
For the complete UC Annual Announcement go to: http://budget.ucop.edu/dc/conpolicy/announcements.html

1. VENDOR INFORMATION

Prior work with any UC? □-Yes, □-No

Vendor Name

Primary Contact Person

Primary Contact Person’s email address

Vendor’s Street Address

City/State/Zip

Vendor Phone Number; Fax Number

Employer Tax Identification Number (Not Social Security Number)

2. PRACTICE AREA (s): Please provide your practice area (e.g. architecture, civil engineer, mechanical engineer, environmental consultant; construction management) and any specialties (e.g. geotechnical, structural, etc.).

3. VENDOR INSURANCE REQUIREMENTS: (For information only- do not send at this time.) Certificates of insurance are required on all UC projects. In addition to the requirements listed below, the Certificate must name the Regents of the University of California as an additional insured for all insurance, excluding Professional Liability and Workers’ Compensation Insurance. Certificate must be sent in when the vendor signs the contract. The following minimum requirements typically apply:

A. COMPREHENSIVE OR COMMERCIAL FORM GENERAL LIABILITY — covering bodily injury, personal injury, property damage, and contractual liability (if on “claims made” basis, coverage shall survive not less than three (3) years after termination of contract).

- Each Occurrence – Combined single limit for bodily injury and property damage: $1,000,000
- Products – completed Operations Aggregate: $1,000,000
- Personal and Advertising Injury: $1,000,000
- General Aggregate – Not applicable to Comprehensive Form: $2,000,000

B. BUSINESS AUTOMOBILE LIABILITY — covering owned, hired, leased, and non-owned automobile, and providing bodily injury and property damage coverage. $1,000,000

C. WORKER’S COMPENSATION AND EMPLOYER’S LIABILITY – as required by Federal and State of California law.

D. PROFESSIONAL LIABILITY INSURANCE: $1,000,000