



ACTION REQUIRED

January 25, 2017

**HUMAN RESOURCES ADMINISTRATORS
CAMPUS ADMINISTRATORS**

Re: Annual Summary of Work-Related Injuries and Illnesses

We are enclosing the 2016 Annual Summary of Work-Related Injuries and Illnesses for the Berkeley campus. The information focuses on workers' compensation claims only, not other injuries or illnesses such as non-work-related disability.

Please note that the law requires that this summary be posted for the entire months of **February, March and April** in a visible location in your department, such as a bulletin board where notices for employees are usually posted. This legislation is enforced by random Cal-OSHA inspections.

These numbers are for the entire campus. Upon request, we can provide injury data specific to your department. If interested, please contact Gretchen Scott (Be Well at Work-Disability Management) at 3-9316.

Information about various programs, workshops and training to assist managers and supervisors with their unique role in carrying out the University's commitment to providing a safe and healthy work environment is available at <http://uhs.berkeley.edu/facstaff/supervisingtools.shtml> and <http://ehs.berkeley.edu>. For further information, please contact either Trish Ratto (Be Well at Work-Wellness) at 2-7324 or Brandon DeFrancisci (EH&S) at 3-6394.

Thank you for your cooperation in posting this annual summary and for your involvement in maintaining and improving the health and safety of our employees.

A handwritten signature in black ink that reads "Claudia Covello". The signature is written in a cursive, flowing style.

Claudia Covello
Executive Director
University Health Services

cc: Department Safety Coordinators
Enclosure